

Job description

Post title: **Safeguarding Adults Board Independent Chair**

Service area: **Adult Social Care**

Day Rate: **£700 per day (24 days per year)**

Reports to: **Corporate Director of Health and Adult Social Care**

Our ambition

We're determined to make Islington fairer. To create a place where everyone, whatever their background, has the opportunity to reach their potential and enjoy a good quality of life.

We also have an ambitious goal – to be the best council in the country – with every employee clear about the part they play and inspired, focused and supported to give their very best.

We want to build an organisation where employees feel valued, inspired and empowered to help us achieve our goals and provide the best services possible to our residents.

Our values and behaviours

'Be Islington' is about setting a clear challenge about what it means to be an Islington employee and sets the standard for every new recruit.

We ask our employees to 'Be Islington' – playing their part in working together for a fairer borough and to always be collaborative, be ambitious, be resourceful, and be empowering ('CARE').

Our commitment to challenging inequality

We are committed to tackling inequality, racism and injustice and creating a fairer borough for all. In order to do this, we need to set the example by being a fair employer and creating a workplace environment, which is free from discrimination, racism and inequality. Our approach needs to be proactive, consistently learning to create a fairer workplace and foster a culture, which empowers all staff to challenge inequality.

Fairness is at the heart of what we do. We want to celebrate and embrace our differences by:

- Ensuring our workforce is representative of the people we work on behalf of, our residents □ Creating equitable working environments and diverse teams
- Understanding our residents in order to design and deliver services that help tackle inequality and improve life chances for our residents
- Getting to know people and their differences

- Interpreting issues and concerns from a cultural perspective and address situations or problems from the points-of-view of multiple cultures
- Supporting people with long-term health conditions and/or disabilities
- Recognising the value of flexible working to support staff where possible

Key responsibilities

- To provide independent chairing of ISAB meetings, meetings of the Subgroup Chairs, annual challenge events and ISAB conferences.
- To ensure the board delivers its statutory duties and that partners appropriately support and challenge each other to do so.
- To bring an independent view to the Board to enable it to focus on the interests and needs of adults at risk living in the Borough.
- Reviewing and scrutinising the performance of the ISAB against the delivery of the National & locally agreed outcomes and targets.
- Making reports or recommendations to the ISAB and its partners as appropriate.
- To ensure that the ISAB operates effectively in discharging its responsibility to safeguard adults at risk (adults) as defined by the Care Act 2014.

Key Stakeholder Relationships:

Primarily working with other members of the ISAB, other key relationships are with members of the public, community groups, senior officers, and partner organisations including voluntary sector bodies.

The post-holder is not deemed to be an employee of the Council. The post-holder is responsible to: The Corporate Director of Health and Adult Social Care.

Main Purpose of the job:

- Chair the ISAB meetings, and in conjunction with the Safeguarding Adults Board Manager and Head of Safeguarding Adults and Mental Capacity prepare for the meetings through planning the agenda and circulating any relevant papers.
- Ensure that the ISAB strategy and annual plans reflect and support the priorities of the ISAB.
- Represent the ISAB at governance meetings such as the Health and Wellbeing Board, the Health and Social Care Scrutiny Committee and Accountability Meetings with the Chief Executive and Leader of Islington Council.
- Represent the ISAB at conferences, key meetings and events. This may include liaison with statutory, voluntary and independent groups, council officers and members.
- In conjunction with other ISAB members to ensure that key issues and national developments are brought to the attention of and considered by the ISAB.
- Assist in discussions on the ISAB budget. To oversee the allocation of the ISAB's resources, financial and human, and to ensure they are utilised to meet the ISAB's objectives.
- Review the membership of the ISAB ensuring that it is both representative and effective.
- Respect confidentiality of sensitive information provided by the constituent agencies of the ISAB.

- Investigate and seek to resolve any disputes and complaints between ISAB members. Where such complaints have reached the formal stage, to decide, in the light of available information, whether they are upheld.
- Agree any response to media enquires with partner agencies as appropriate.
- Investigate and seek to resolve any issues of non-compliance with the ISAB.
- Ensure that the ISAB promotes Equality of Opportunity through its policies and practices.
- Represent the ISAB on occasions through correspondence/ contacts as agreed by the Board members.
- The Independent Chair will not take on other responsibilities which may compromise the work of ISAB.
- Assisting in the preparation of reports where appropriate.
- Maintaining up-to-date knowledge of accountability and good governance practice.

Note: The ISAB reserves the right to add, amend, or otherwise alter the responsibilities shown in the Job description providing that the changes are commensurate with the status of the post.

Leadership

The Independent Chair for Islington Safeguarding Adults Board (ISAB) will play a key role in bringing together partners from: Local Government; NHS; the Police; the independent and voluntary sector; and community partners to seek to ensure the safeguarding and well-being of vulnerable adults.

To act as Independent Chair for the safeguarding adults board, ensuring the board reviews and scrutinises its performance against the delivery of national, Pan London and locally agreed outcomes and targets.

To ensure the Board hears the voices of local residents, challenges inequalities and promotes fairness in all we do.

Resources and Financial management

Ensure effective Financial Management, cost controls and income maximisation in an ever-changing environment, fluctuating demands and priorities. Ensure resources are well managed and effectively deployed to the best possible effects assuring value for money in all activities.

Compliance

Ensure legal, regulatory and policy compliance under GDPR, Health and Safety and in area of your specialism identifying opportunities and risks and escalating where appropriate.

Work style

Flexible

Person specification

You should demonstrate on your application form how you meet the essential criteria. Please ensure that you address each of the criteria as this will be assessed to determine your suitability for the post.

Essential criteria

Qualifications

Essential criteria	Criteria description	Assessed by
1	Qualified to degree level, or hold a recognised professional qualification in any discipline represented on the ISAB or equivalent standard of police training	Application

Experience

Essential criteria	Criteria description	Assessed by
2	Experience of chairing meetings in a multiagency setting.	Application/Interview
3	Substantial experience of adult safeguarding work at a senior level.	Application/Interview
4	Experience of legislation regulations and guidance in relation to adults.	Application/Interview
5	Experience at a senior level of issues and challenges arising from inter-agency working.	Application/Interview
6	Experience of resolving disputes and complaints at a senior level between professionals	Application/Interview
7	Experience of motivating and stimulating discussions in meetings.	Application/Interview
8	Ability to undertake any necessary travel in connection with the duties of the post.	Application/Interview

Skills

Essential criteria	Criteria description	Assessed by
--------------------	----------------------	-------------

9	Knowledge of recent developments in safeguarding and of legislation and research underpinning safeguarding work.	Application/Interview
10	Knowledge of good practice standards in safeguarding.	Application/Interview
11	Clear understanding role and remit of the ISAB.	Application/Interview
12	Knowledge of social care, health responsibilities and the local government agenda.	Application/Interview
13	Knowledge of regional/national networks relating to Safeguarding Adults	Application/Interview
14	Able to proactively evaluate and develop own practice, reflecting and identifying self-development needs.	Application/Interview
15	Experience in managing the governance arrangements of a large organisation.	Application/Interview/Test
16	Ability to manage and co-ordinate meetings and identify appropriate outcomes.	Application/Interview
17	Communicates orally in a manner which is clear, fluent, concise and appropriate and which holds people's attention both in groups and in one-to-one situations, encouraging feedback as appropriate.	Application/Interview
18	Ability to work in inclusive and in anti-oppressive ways.	Application/Interview
19	Ability to write, or otherwise present, evaluating reports.	Application/Interview
20	Awareness of the political system.	Application/Interview

Special requirements of the post

Essential criteria	Criteria description	Assessed by
21	This role will require you to obtain an Enhanced satisfactory clearance from the Disclosure and Barring Service	N/A

22	This post is subject to the council's policy on pecuniary and personal interest	N/A
----	---	-----

Our accreditations

Our accreditations include: the Healthy Workplace award, Timewise, London Living Wage Employer, Disability Confident Committed, The Mayor's Good Work Standard, Stonewall Diversity Champion, and Time to Change.

